

## STATEMENT OF WORK Firebreak (394) West Virginia

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

### DESIGN

---

#### Deliverables:

1. Design documents that demonstrate criteria in NRCS practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client
  - c. Compliance with NRCS national and state utility safety policy (NEM part 503-Safety, Section 503.00 through 503.22)
  - d. List all required and/or facilitating practices
  - e. Practice standard criteria-related computations and analyses to develop plans and specifications including but not limited to:
    - i. Firebreak width and length
    - ii. Vegetative species selection
    - iii. Erosion calculations
    - iv. Erosion control measures
2. Written plans and specifications including sketches and drawings shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Operation and maintenance plan
4. Certification that the design meets practice standard criteria and comply with applicable laws and regulations
5. Design modifications during installation as required

**Note:** Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the client's decisions using narrative and/or jobsheet.

### INSTALLATION

---

#### Deliverables

1. Pre-installation conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during application
7. Certification that the installation process and materials meets design and permit requirements

**Note:** Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices.

## STATEMENT OF WORK Firebreak (394) West Virginia

### CHECK OUT

---

#### Deliverables

1. Records of installation
  - a. Extent of practice units applied.
  - b. Actual materials used.
2. Certification that the installation meets NRCS standards and specifications and is in compliance with permits
3. Progress reporting

**Note:** Meet with client to review practice operation and maintenance. Certify the conservation practice has been installed according to practice design and specifications using a letter of certification or appropriate NRCS form.

### REFERENCES

---

- West Virginia NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Firebreak - 394
- NRCS National Forestry Manual
- NRCS National Forestry Handbook
- NRCS National Engineering Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook